

From: [Weeks, Sharon E.](#)
To: [Greene, Warren](#); [Fortson, Donald O.](#)
Subject: RE: Fresh Return Initiative-Checklist DRAFT 3-15-2021.docx
Date: Thursday, March 17, 2022 11:04:26 AM
Attachments: [image001.jpg](#)

Thank you very much Warren!

From: Greene, Warren <Greene.Warren@epa.gov>
Sent: Thursday, March 17, 2022 10:55 AM
To: Weeks, Sharon E. <Weeks.Sharon@epa.gov>; Fortson, Donald O. <Fortson.DonaldO@epa.gov>
Subject: RE: Fresh Return Initiative-Checklist DRAFT 3-15-2021.docx

Good morning Sharon,
As requested, please find attached the draft Fresh Return Initiative checklist which outlines the recommended change to the property tasks. The red font depicts my recommended changes.

Let me know if you have any questions.

Warren K. Greene
Regional Property Management Officer (PMO)
U.S. EPA, Region 4
Mission Support Division
Facilities & Environmental Solutions Section
61 Forsyth Street, SW
Atlanta, GA 30303
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From: Weeks, Sharon E. <Weeks.Sharon@epa.gov>
Sent: Tuesday, March 15, 2022 2:50 PM
To: Fortson, Donald O. <Fortson.DonaldO@epa.gov>; Greene, Warren <Greene.Warren@epa.gov>; McBride, William <McBride.William@epa.gov>
Subject: Fresh Return Initiative-Checklist DRAFT 3-15-2021.docx

Please edit directly and send back. Thanks! Sharon